



# Hazard Identification / Vulnerability Assessment Worksheet For:

**CCLA Inc**

This Hazard Identification and Vulnerability Assessment (HIVA) will help **CCLA Inc** rank its disaster threats.

## Phase One - Hazard Identification

	Critical	Very Important	Important	Not Very Important	Not A Threat
<b>Avalanche</b>					XXX
<b>Civil Disturbance</b>				XXX	
<b>Coastal Erosion</b>					XXX
<b>Coastal Storm</b>				XXX	
<b>Dam Failure</b>				XXX	
<b>Drought</b>				XXX	
<b>Earthquake</b>				XXX	
<b>Extreme Heat</b>		XXX			
<b>Fire</b>	XXX				
<b>Flood</b>		XXX			
<b>Freezing Weather</b>				XXX	
<b>Hailstorm</b>				XXX	
<b>Hazardous Materials Accident</b>			XXX		
<b>Hurricane</b>	XXX				
<b>Landslide</b>					XXX
<b>Lightning</b>	XXX				

Nuclear Power Plant Accident				XXX	
Severe Winter Weather				XXX	
Sink Hole		XXX			
Tornado	XXX				
Transportation Accident			XXX		
Tsunami				XXX	
Volcano					XXX
Wildfire			XXX		
Windstorm			XXX		

**Phase Two** - Vulnerability Assessment - Service Interruption

	Critical	Very Important	Important	Not Very Important	Not A Threat
Electricity	XXX				
Natural Gas				XXX	
Phone / Internet	XXX				
Sewer		XXX			
Transportation			XXX		
Water			XXX		
Building Damage			XXX		
Equipment Damage	XXX				
Loss of Customers		XXX			
Loss of Data, Documents or Records	XXX				
Loss of Inventory	XXX				
Loss of Public Access -			XXX		

<b>Street Closures</b>					
<b>Loss of Staff</b>		<b>XXX</b>			
<b>Loss of Suppliers or Vendors</b>		<b>XXX</b>			
<b>Negative Publicity about your business or the surrounding Neighborhood</b>		<b>XXX</b>			

**Phase Three** - Disaster Planning - In your business, have you:

	<b>Have Done</b>	<b>Plan To Do</b>	<b>Unable To Do</b>	<b>Will Not Do</b>
<b>Attend meetings or received written information on disaster preparedness?</b>	<b>XXX</b>			
<b>Conducted disaster drills or exercises for your employees?</b>	<b>XXX</b>			
<b>Developed a Business Emergency Response Plan?</b>	<b>XXX</b>			
<b>Developed a Business Disaster Recovery Plan?</b>		<b>XXX</b>		
<b>Made arrangements to relocate to another site in case of disaster damage or accessibility issues?</b>	<b>XXX</b>			
<b>Obtained backup systems (i.e. generator etc.)?</b>	<b>XXX</b>			
<b>Performed disaster structural retrofit measures to your building?</b>				<b>XXX</b>
<b>Prepared and stored a Disaster Supplies Kit?</b>	<b>XXX</b>			
<b>Purchased Business Interruption Insurance?</b>				
<b>Purchased Earthquake Insurance?</b>				<b>XXX</b>
<b>Purchased Flood Insurance?</b>				

Stored critical business data off-site?	XXX			
Talked with employees about what to do in an emergency?	XXX			
Trained employees in First Aid and CPR?		XXX		
Trained employees to evacuate the building safely?	XXX			
Trained employees to prepare for a disaster at home so they can return to work more quickly?	XXX			

**Phase Four** - Disaster Planning - Information or resources that would assist you to minimize an interruption to your business?

	Addressed	Very Useful	Somewhat Useful	Not Useful
Alternate communications!		XXX		
Alternate route availability!		XXX		
Alternate shipping and / or transportation!		XXX		
Back-up sources of electricity!		XXX		
Disaster preparedness mentoring program between businesses!		XXX		
Help employees make plans to protect themselves, families and their homes!		XXX		
How to access resources such as equipment, counseling, volunteers, financial advice etc.!		XXX		
How to communicate your business recovery plans with your suppliers and customers!		XXX		
How to coordinate your efforts with others affected by a disaster (in your building, neighborhood etc.)!		XXX		

<b>How to practice your business recovery strategy!</b>		<b>XXX</b>		
<b>How to select appropriate business interruption insurance for your business!</b>		<b>XXX</b>		
<b>Once business has completed preparedness activities, receive "Disaster Resistant Business" designation and public recognition!</b>			<b>XXX</b>	
<b>Post disaster inspections!</b>		<b>XXX</b>		
<b>Preparedness training for employees (evacuating a building, fire safety, First Aid and CPR etc.)!</b>		<b>XXX</b>		
<b>Protecting data, building, contents and equipment from damage and / or loss!</b>		<b>XXX</b>		
<b>Receiving permits to retrofit or repair your building!</b>		<b>XXX</b>		
<b>Road access and debris removal!</b>		<b>XXX</b>		
<b>Sharing resources among businesses in an emergency situation (Mutual Aid)!</b>		<b>XXX</b>		
<b>Talking with your building manager or owner about business emergency response plans and access to your building post disaster!</b>		<b>XXX</b>		
<b>Work with similar businesses on disaster mitigation projects!</b>		<b>XXX</b>		



Disaster Services

## Building A Disaster Resistant Business

[www.FloridaPreparesNow.org](http://www.FloridaPreparesNow.org)

Capital Area Chapter - American Red Cross - 187 Office Plaza Dr - Tallahassee FL 32301

(Voice) 850/878-6080 - (Fax) 850/878-6602