



Hazard Identification / Vulnerability Assessment Worksheet For:

Carr Riggs & Ingram

This Hazard Identification and Vulnerability Assessment (HIVA) will help Carr Riggs & Ingram rank its disaster threats.

Phase One - Hazard Identification

	Critical	Very Important	Important	Not Very Important	Not A Threat
Avalanche					
Civil Disturbance					
Coastal Erosion					
Coastal Storm			XXX		
Dam Failure					
Drought					
Earthquake					
Extreme Heat					
Fire					
Flood					
Freezing Weather					
Hailstorm					
Hazardous Materials Accident					
Hurricane			XXX		
Landslide					
Lightning				XXX	

Nuclear Power Plant Accident					
Severe Winter Weather					
Sink Hole					
Tornado		XXX			
Transportation Accident					
Tsunami					
Volcano					
Wildfire					
Windstorm		XXX			

Phase Two - Vulnerability Assessment - Service Interruption

	Critical	Very Important	Important	Not Very Important	Not A Threat
Electricity	XXX				
Natural Gas			XXX		
Phone / Internet	XXX				
Sewer			XXX		
Transportation			XXX		
Water					
Building Damage		XXX			
Equipment Damage		XXX			
Loss of Customers					
Loss of Data, Documents or Records		XXX			
Loss of Inventory				XXX	
Loss of Public Access -				XXX	

Street Closures					
Loss of Staff	XXX				
Loss of Suppliers or Vendors				XXX	
Negative Publicity about your business or the surrounding Neighborhood		XXX			

Phase Three - Disaster Planning - In your business, have you:

	Have Done	Plan To Do	Unable To Do	Will Not Do
Attend meetings or received written information on disaster preparedness?	XXX			
Conducted disaster drills or exercises for your employees?			XXX	
Developed a Business Emergency Response Plan?		XXX		
Developed a Business Disaster Recovery Plan?		XXX		
Made arrangements to relocate to another site in case of disaster damage or accessibility issues?	XXX			
Obtained backup systems (i.e. generator etc.)?		XXX		
Performed disaster structural retrofit measures to your building?	XXX			
Prepared and stored a Disaster Supplies Kit?		XXX		
Purchased Business Interruption Insurance?	XXX			
Purchased Earthquake Insurance?			XXX	
Purchased Flood Insurance?			XXX	

Stored critical business data off-site?		XXX		
Talked with employees about what to do in an emergency?		XXX		
Trained employees in First Aid and CPR?		XXX		
Trained employees to evacuate the building safely?		XXX		
Trained employees to prepare for a disaster at home so they can return to work more quickly?	XXX			

Phase Four - Disaster Planning - Information or resources that would assist you to minimize an interruption to your business?

	Addressed	Very Useful	Somewhat Useful	Not Useful
Alternate communications!			XXX	
Alternate route availability!			XXX	
Alternate shipping and / or transportation!				XXX
Back-up sources of electricity!		XXX		
Disaster preparedness mentoring program between businesses!			XXX	
Help employees make plans to protect themselves, families and their homes!			XXX	
How to access resources such as equipment, counseling, volunteers, financial advice etc.!			XXX	
How to communicate your business recovery plans with your suppliers and customers!			XXX	
How to coordinate your efforts with others affected by a disaster (in your building, neighborhood etc.)!			XXX	

How to practice your business recovery strategy!		XXX		
How to select appropriate business interruption insurance for your business!				XXX
Once business has completed preparedness activities, receive "Disaster Resistant Business" designation and public recognition!			XXX	
Post disaster inspections!			XXX	
Preparedness training for employees (evacuating a building, fire safety, First Aid and CPR etc.)!			XXX	
Protecting data, building, contents and equipment from damage and / or loss!			XXX	
Receiving permits to retrofit or repair your building!		XXX		
Road access and debris removal!		XXX		
Sharing resources among businesses in an emergency situation (Mutual Aid)!		XXX		
Talking with your building manager or owner about business emergency response plans and access to your building post disaster!		XXX		
Work with similar businesses on disaster mitigation projects!		XXX		



Building A Disaster Resistant Business

www.FloridaPreparesNow.org

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