



Hazard Identification / Vulnerability Assessment Worksheet For:

Envision Credit Union

This Hazard Identification and Vulnerability Assessment (HIVA) will help **Envision Credit Union** rank its disaster threats.

Phase One - Hazard Identification

	Critical	Very Important	Important	Not Very Important	Not A Threat
Avalanche					XXX
Civil Disturbance				XXX	
Coastal Erosion				XXX	
Coastal Storm			XXX		
Dam Failure					XXX
Drought				XXX	
Earthquake					XXX
Extreme Heat				XXX	
Fire			XXX		
Flood		XXX			
Freezing Weather				XXX	
Hailstorm					XXX
Hazardous Materials Accident					XXX
Hurricane	XXX				
Landslide					XXX
Lightning			XXX		

Nuclear Power Plant Accident					XXX
Severe Winter Weather					XXX
Sink Hole				XXX	
Tornado	XXX				
Transportation Accident					XXX
Tsunami					XXX
Volcano					XXX
Wildfire					XXX
Windstorm					XXX

Phase Two - Vulnerability Assessment - Service Interruption

	Critical	Very Important	Important	Not Very Important	Not A Threat
Electricity	XXX				
Natural Gas					XXX
Phone / Internet		XXX			
Sewer			XXX		
Transportation			XXX		
Water		XXX			
Building Damage	XXX				
Equipment Damage	XXX				
Loss of Customers	XXX				
Loss of Data, Documents or Records	XXX				
Loss of Inventory		XXX			
Loss of Public Access -	XXX				

Street Closures					
Loss of Staff	XXX				
Loss of Suppliers or Vendors	XXX				
Negative Publicity about your business or the surrounding Neighborhood	XXX				

Phase Three - Disaster Planning - In your business, have you:

	Have Done	Plan To Do	Unable To Do	Will Not Do
Attend meetings or received written information on disaster preparedness?	XXX			
Conducted disaster drills or exercises for your employees?	XXX			
Developed a Business Emergency Response Plan?	XXX			
Developed a Business Disaster Recovery Plan?	XXX			
Made arrangements to relocate to another site in case of disaster damage or accessibility issues?	XXX			
Obtained backup systems (i.e. generator etc.)?	XXX			
Performed disaster structural retrofit measures to your building?				
Prepared and stored a Disaster Supplies Kit?	XXX			
Purchased Business Interruption Insurance?	XXX			
Purchased Earthquake Insurance?				XXX
Purchased Flood Insurance?	XXX			

Stored critical business data off-site?	XXX			
Talked with employees about what to do in an emergency?	XXX			
Trained employees in First Aid and CPR?	XXX			
Trained employees to evacuate the building safely?	XXX			
Trained employees to prepare for a disaster at home so they can return to work more quickly?				XXX

Phase Four - Disaster Planning - Information or resources that would assist you to minimize an interruption to your business?

	Addressed	Very Useful	Somewhat Useful	Not Useful
Alternate communications!		XXX		
Alternate route availability!		XXX		
Alternate shipping and / or transportation!			XXX	
Back-up sources of electricity!		XXX		
Disaster preparedness mentoring program between businesses!			XXX	
Help employees make plans to protect themselves, families and their homes!			XXX	
How to access resources such as equipment, counseling, volunteers, financial advice etc.!			XXX	
How to communicate your business recovery plans with your suppliers and customers!			XXX	
How to coordinate your efforts with others affected by a disaster (in your building, neighborhood etc.)!			XXX	

How to practice your business recovery strategy!		XXX		
How to select appropriate business interruption insurance for your business!			XXX	
Once business has completed preparedness activities, receive "Disaster Resistant Business" designation and public recognition!			XXX	
Post disaster inspections!				XXX
Preparedness training for employees (evacuating a building, fire safety, First Aid and CPR etc.)!		XXX		
Protecting data, building, contents and equipment from damage and / or loss!		XXX		
Receiving permits to retrofit or repair your building!		XXX		
Road access and debris removal!		XXX		
Sharing resources among businesses in an emergency situation (Mutual Aid)!		XXX		
Talking with your building manager or owner about business emergency response plans and access to your building post disaster!				XXX
Work with similar businesses on disaster mitigation projects!			XXX	



Building A Disaster Resistant Business

www.FloridaPreparesNow.org

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